



Kingswinford Academy

A part of Windsor Academy Trust

5th - 9th July 2021

Dear Parent/Carer

We come to the last couple of weeks before a short Active Learning Week; a well deserved summer holiday; and (fingers crossed!) the end of national restrictions due to COVID (or at least largely!). That being said, we recognise that whilst the national legal restrictions may be lifted, life in school may well not return fully to normal straight away. Guidance from the Department for Education has yet to be published, but we hope and are planning for a return to a much more normal programme for next year (with contingency plans in mind should we have to retain 'bubbles' or other restrictions). Rest assured we will continue to follow the best health advice and national guidance to keep our community as safe as possible whilst ensuring our students get a full education.

We want, then, to have a positive end to this long and challenging year and focus on our students having a little fun after all of their hard work at the very end of the term. With that in mind we have rescheduled our Sports day events to the 15th and 16th of July with the Active Learning week activities on the 19th and 20th. We finish then, as we always do, with our celebration events on the 21st and a lunchtime end of the school day. Much of this will still take place with some element of COVID restriction and practice, but we fully expect that all of the activities will be able to run as currently planned. Please be aware, however, that there may be some wearing of face masks, temperature checks and/or social distancing requirements, particularly for the bus journeys, to make sure we can keep our community safe and protect everybody's Summer holiday plans!

So the end is very much in sight, and I would ask for your support in making sure the final two weeks of term before this are as focussed as possible for our students (who have lost more than enough teaching time already this year!) so that we can properly enjoy the end of term activities!

Tom Macdonald
Headteacher

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CORONAVIRUS

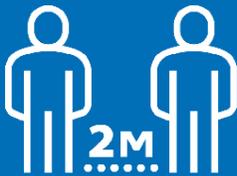
is still out there



- **Hands** - Students, staff and visitors should wash their hands often and for 20 seconds. Use soap and water or hand sanitizer. Sanitizer dispensers are available in all classrooms and throughout the school.



- **Face** - students, staff and visitors should bring face coverings to school. **Students** do not need to wear face coverings in school unless they wish to do so. **Staff** do not need to wear face coverings in the classroom but should do so in other indoor spaces where they cannot socially distance. **Visitors** must wear face coverings unless they can socially distance.



- **Space** - Students must remain in their class or year group bubbles whilst indoors. When outdoors or in communal spaces, students must remain in their year group zones. We advise students to socially distance wherever possible at break and lunch. Staff and visitors should socially distance indoors wherever possible and wear a mask when this is not possible.



- **Test** - Students and Staff are asked to test twice weekly with home testing kits. We recommend testing each Monday and Thursday morning (or the evening before) and recording the test results online (links are emailed twice weekly). We encourage families and visitors to obtain free testing kits from the NHS and test in accordance with national advice

Anyone who tests positive or shows COVID symptoms, or is a close contact of someone who tests positive or shows COVID symptoms, must self isolate and must not attend our school.

COVID Track and Trace

T Macdonald



Please continue to take the twice weekly tests so we can support Test and Trace and continue to protect our community. We have now handed out new testing kits to start using on the 20th June and these should take your child up until the 11th July, where we expect to then distribute further kits.

If your child tests positive on an LFT, or if they are showing symptoms of COVID-19 (Persistent cough; high temperature; loss of taste or smell), please make sure that they (and you) self isolate; get a PCR test; and inform the school on the Test Register link (emailed twice weekly as a reminder to take a test) and at info@kingswinford.windsoracademytrust.org.uk

Find Out How to Get a Vaccine:

If you are 18 or over and want to know how to get your first or second dose of vaccine - follow this link, you just might be able to get your vaccine sooner than you think!

[Black Country Vaccines](#)

Understanding Traineeships, T Levels & Apprenticeships

N McFarlane

ASK ABOUT APPRENTICESHIPS

Parent sessions are available either an assembly style presentation or workshops to help parents understand the route of Traineeships, T Levels and Apprenticeships. All support is free through the ASK programme, to upskill parents so they can support their sons and daughters make better informed choices.

These sessions can be face to face, pre-recorded or live, please contact tina.patel@workpays.co.uk for details.

Webinars are taking place, to register and join these free sessions follow the link.

<https://www.eventbrite.co.uk/o/workpays-32362741439>



Dudley Performing Arts

N Abel



September is an ideal time to start learning a musical instrument with Dudley Performing Arts who we are working in partnership with to offer lessons on a variety of instruments.

Weekly music lessons will be delivered by experienced staff. will take place in school and you can choose between group and individual lessons. After you have enrolled the teachers will get in touch with you to organise lessons to start in September.

Lesson costs are £6.50 for a group lesson or £10 for a 20 minute individual lesson and some instruments can be provided. For more details and to get signed up click on this link

<https://www.dudley.gov.uk/things-to-do/dudley-performing-arts/information-for-parents-and-young-people/music-lessons-in-schools/>

Learning an instrument is a great thing to do and we look forward to hearing students making music, playing in assemblies, joining bands and taking part in concerts again.

The instruments available to learn in our school are:

Trumpet, Euphonium, Baritone, Tenor Horn, Tuba, Trombone, Drums, Guitar, Keyboard, Piano, Violin, Vocal, Flute, Clarinet

Safeguarding Update

S Fletcher



Following the recent publication of the Review of sexual abuse in schools and colleges on the 10th June 2021 as a school community we have actively discussed as part of our PSHE sessions in morning form time the dangers surrounding sexual abuse with links to cyber bullying and pornography as well as healthy relationships and consent. Throughout the last term we dedicated our form time to discussing these very important issues as well as providing students with the appropriate tools and strategies to ensure they remain safe.

We will continue to discuss and educate our students on these key issues and we feel through our structured and dedicated PSHE time we will continue to help our students understand these issues and how to manage them appropriately within their future. We intend to continue to build an ethos and culture where our students feel they can talk to someone about sexual harassment and sexual violence, including online, or to raise concerns about their peers within school, home or any other appropriate services.

We recognise the importance of all adults working together to support students, and ask for your support as parents in communicating any concerns or queries you may have so they can be dealt with swiftly and effectively.

Learn to play play



with **dpa**
dudley performing arts

Young people can now enrol for discounted music lessons with Dudley Performing Arts.

If you live or study in the Dudley borough you can learn to play for just £6.50 for a group lesson.

Lessons take place in school delivered by the biggest provider of music tuition in our area.

Scan the QR code to find out more, including how to enrol.

Alternatively, visit www.dudley.gov.uk and search 'lessons in schools' or phone 01384 813865.



Supported using public funding by



ARTS COUNCIL ENGLAND

Uniform Reminder

S Fletcher

A reminder please to adhere to our uniform requirements when updating items for the next academic year - September 2021.

[please click here for our uniform guidance](#)

Calendar

Week Beginning 5th July Week 2

Monday 5th	
Tuesday 6th	
Wednesday 7th	
Thursday 8th	
Friday 9th	

Week Beginning 12th July Week 1

Monday 12th	
Tuesday 13th	<ul style="list-style-type: none">● Year 10 Parents' Evening 3:30pm - 6:00pm
Wednesday 14th	<ul style="list-style-type: none">● Year 10 Parents' Evening 3:30pm - 6:00pm
Thursday 15th	<ul style="list-style-type: none">● Sports Day
Friday 16th	<ul style="list-style-type: none">● Sports Day
Advance notice	<ul style="list-style-type: none">● Active Learning Week 19th & 20th July● Year 11 Prom 20th July● Term ends (early finish) - Summer Holidays 21st July



Button Batteries Be aware!

Button batteries power everyday objects like car key fobs, remotes and children's toys. But did you know that if they are swallowed they can badly injure, or even kill a child?

Batteries react with saliva and if a child swallows a button battery it can burn holes and cause internal bleeding, or even death.

Tragically, a young child in Staffordshire has recently died from ingesting a button battery.

How to keep children safe



- Store spare batteries securely, out of reach
- Know which toys /gadgets use button batteries, check your home
- Get rid of 'dead' button batteries immediately – they still have enough power to harm children
- Teach older children the dangers – why they shouldn't play with them or give them to younger children
- Place strong tape over the battery compartment on remote controls

Be aware!

Symptoms may not be obvious. Your child might be coughing, gagging or drooling, or pointing to their throat or tummy. Unclear or fluctuating symptoms mean it's important to be vigilant. Trust your instincts and act fast even if there are no symptoms.

If you think your child has swallowed a battery, take them straight to the nearest A&E department or call 999 for an ambulance

For further information visit: <https://www.capt.org.uk/button-battery-safety>

Or <https://www.rospa.com/home-safety/advice/product/button-batteries>



Kingswinford Academy

COVID-19 Testing at home of pupils and students in Secondary Schools Privacy Statement

Ownership of the Personal Data

To enable the Covid-19 testing to be completed at **Kingswinford Academy**, we need to process personal data, including the sharing of personal data where this is allowed under data protection legislation. **Kingswinford Academy** (as part of Windsor Academy Trust) is the Data Controller for the data required for the management of tests and implementing local arrangements in the event of a positive test and undertaking any actions needed by school as part of the school's health (including public health), welfare and safeguarding role and obligations.

Personal data relating to tests for students and pupils is processed under article 6 (1) (e) of the UK GDPR (public task). This is based on the school's proprietor's official authority for the conduct of the school. Section 175 of the Education Act 2002 and paragraph 7 of the Schedule to the Education (Independent School Standards) Regulations 2014 for independent schools including Academy Schools and Alternative Provision Academies are also relevant.

We will process special category personal data under the provisions of article 9.2(i) of the UK GDPR, and Part 1 of Schedule 1(3) of DPA 2018 where it is in the public interest on Public Health Grounds to ensure we can minimise the spread of COVID in a timely manner and enable us to continue to deliver education services as safely and securely as possible. This data is processed under the obligations set out in Public Health legislation (Regulations 3(1) and (4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI)) which allows the sharing of data for COVID related purposes and where it is carried out by a health care professional **OR** someone who owes an equivalent duty of confidentiality to that data.

Ownership of the Personal Data you share with DHSC

Every time you use a lateral flow test you must report the results. More details can be found here - [Report a COVID-19 test result - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/urls/report-a-covid-19-test-result). The Department for Health and Social Care (DHSC) is the data controller for the information that you transfer to them about you and your test results. For more information about what the DHSC do with your data please see their [COVID-19 Privacy Notice](#)

The school remains the Data Controller for the data we retain about you for the management of tests and implementing local arrangements in the event of a positive test.

You should read both this Privacy Notice and the DHSC COVID-19 Privacy Notice to understand how your personal data is used prior to taking a test.

Personal Data involved

The following personal data is processed by the school in relation to your test:

- Name
- Unique code assigned to each individual test and which will become the primary reference number for the tests.
- Test result

For more information about what the DHSC do with your data please see their [COVID-19 Privacy Notice](#)

How we store your personal information

The school will maintain a test kit log which will record against your name details of the testing kit which has been provided to you. The school may also record Personal Data about you in its internal COVID-19 test register (the school's COVID-19 test register will not be shared with DHSC). This information will only be stored securely on locally managed systems with appropriate access controls in school and will only be accessible to personnel involved in the management of tests and implementing local arrangements in the event of a positive test.

The school will retain its test kit log and COVID-19 test register for a period of twelve (12) months from the date of the last entries made by the school into them.

For more information about what the DHSC do with your data please see their [COVID-19 Privacy Notice](#)

Processing of Personal Data Relating to Positive test results

We will use this information to enact our own COVID isolation and control processes without telling anyone who it is that has received the positive test.

For more information about what the DHSC do with your data please see their [COVID-19 Privacy Notice](#)

This information will be kept by the school for a period of twelve (12) months and by the NHS for eight (8) years.

Processing of Personal Data Relating to Negative and Void test results

We will record a negative and void result for the purpose of stock controls of tests and general performance of the testing process.

Data Sharing Partners

The personal data associated with test results will be shared with

- DHSC, NHS, PHE – to ensure that they can undertake the necessary Test and Trace activities and to conduct research and compile statistical information about Coronavirus.
- Your GP – the NHS may share the information you provide with your GP to maintain your medical records and to offer support and guidance as necessary. Any data you provide to the [school/college] will not be shared with your GP.
- Local Government to undertake local public health duties and to record and analyse local spreads.

Personal Data in the school's test kit log will be shared with DHSC to identify which test kit has been given to which individual in the event of a product recall. The school will not share its internal COVID-19 test register with DHSC.

Your Rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at tmacdonald@kingswinford.windsoracademytrust.org.uk if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at **tmacdonald@kingswinford.windsoracademytrust.org.uk**

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113