



Kingswinford Academy

A part of the Windsor Academy Trust

Headteacher: Mr T Macdonald, BA Hons, MA

Water Street
Kingswinford
West Midlands
DY6 7AD

Tel: 01384 296596

Email:
info@kingswinford.windsoracademytrust.org.uk

Website:
www.kingswinford.windsoracademytrust.org.uk

Twitter: @kfordacademy

Company registration no: 07523436
Place of registration: England

Our Ref: TM/TM/30102020
KFA/KFA COVID response

30th October 2020

Dear Parents,

COVID Tier 2 Update

We hope that you are keeping safe and well during half term. As Dudley moves into Tier 2 restrictions on Saturday, 'Hands, Face and Space' are still the most important tool we have in preventing the spread of Covid-19. The DFE guidance states that staff and students **must** wear face coverings in communal areas when a area is in Tier 2. As you are aware, we have been recommending this through the term, but we would ask that you discuss the importance of this with your child to help support the safety of all our school community and the wider community at large. We will be expecting all students to follow this guidance from Monday 2nd November.

To help us to ensure that all students have face coverings each day and that they are wearing them as they go to their form rooms in the mornings, students will be asked to wear face coverings as they arrive on school site.

Staff will also ask students to put coverings on before they leave a classroom or enter the building as they will need to wear them in corridors and communal areas (such as the refectory and main hall); during social times; and when they arrive or leave school. If your child is exempt from wearing face coverings, please contact us on info@kingswinford.windsoracademytrust.org.uk. Staff will also be wearing face covering during these times. However, the guidance remains that face coverings should not be worn during lessons. Please note that 'face coverings' should be masks or clear visors, and should be plain in colour and design. 'Snoods', bandanas or other similar coverings are not permitted.

Rule of Six

To limit the number of students who may have to self isolate due to close contact with a positive case we are asking that students try to limit the number of students that they sit and have lunch with or walk to school with to 6. We would ask parents of students who walk to school to remind them to distance from other groups as they walk to school and to arrive at school at the correct time and through the correct entrances

A reminder that the start time for each year group is as follows:

- Year 7 - should arrive no earlier than 8.30 and must be in their form rooms by 8.40
- Year 8 - should arrive no earlier than 8.20 and must be in their form rooms by 8.30
- Year 9 - should arrive no earlier than 8.30 and must be in their form rooms by 8.40
- Year 10 - should arrive no earlier than 8.20 and must be in their form rooms by 8.30
- Year 11 - should arrive no earlier than 8.50 and must be in their form rooms by 9.00

It is important that students stick to these times so as to avoid large gatherings and the mixing of year groups at the designated entrances to the school.



Positive Cases

If your child has had a positive covid test during half term please email covid@kingswinford.windsoracademytrust.org.uk with your child's name and tutor group as soon as possible.

Hygiene

Finally we would like to reinforce the key messages:

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Further Information

Further information is available at <https://www.nhs.uk/conditions/coronavirus-covid-19/>

Thank you for your ongoing support. Please do not hesitate to contact us if you have any questions at info@kingswinford.windsoracademytrust.org.uk or call reception at between 8am to 4.00 pm Monday to Friday.

Yours faithfully



Tom Macdonald
Headteacher